



Job Details

Reference: 10545

Position Title: Manager Water Accounting

Classification: Executive Level 2 (Upper) (Senior Professional Officer Grade A)

Salary range: \$108,873 - \$114,973 per annum, plus 15.4% superannuation

Location: Melbourne or Canberra
This position may be based in either Melbourne or Canberra, depending on the requirements of the individual and the Bureau.

Division: Water

Branch: Water Analysis and Reporting

Section: Water Accounting

Status: Ongoing

Applicants: Australian citizenship – see [Essential Applicant Information](#)

Applications close: Thursday 12 March 2009.

Advertisement

To secure the long term water supply of all Australians, the Australian Government has announced Water for the Future, a \$12.9 billion water investment program. This includes \$450 million for the 'Improving Water Information Program' administered by the Bureau of Meteorology and backed by the Commonwealth *Water Act 2007* and key stakeholders. Under this program, the Bureau will enhance the quality and utility of Australia's water information by issuing national water information standards, developing and maintaining a national water information system and regularly publishing information on past present and future status of the nation's water resources. Funded over 10 years, this program offers exciting opportunities for experienced leaders who want to shape Australia's water information future.

The Bureau is seeking a skilled and passionate leader for the role of Manager Water Accounting, within the Bureau's Water Division. This position is responsible for the management of the Water Accounting Section of the Water Analysis and Reporting Branch. You will lead the group with responsibility for issuing national water accounting standards and preparing and publishing the annual National Water Account, as required under the Water Act.

A good understanding of the emerging discipline of water accounting and an appreciation of the requirements involved in preparing an annual National Water Account is required.

Duty Statement

Under broad policy control and direction,

1. Formulate policies, practices and procedures concerning the preparation, review and publication of the annual National Water Account (NWA). In the first two years this will entail production and refinement of the Roadmap for cooperative production of the NWA with jurisdictional water agencies, secretariat services to the National Water Account Committee (NWAC) and coordination of task groups.
2. Formulate policies, practices and procedures concerning the preparation, review and issuance of water accounting standards. In the first two years this will entail oversight of the National Water Accounting Development project, and beyond that the ongoing functioning of the Water Accounting Standards Board and its support office.
3. Manage the teams responsible for the preparation of water accounting standards and the National Water Account, ensuring that accounts are delivered on time, to budget and to brief.
4. Define research and development needs to support the Bureau's water accounting responsibilities, and participate in collaborative studies where appropriate.
5. Liaise with the other Water Division Section Heads, other Bureau Section Heads and Program Managers (as appropriate) on matters relating to water accounting and hydrologic analysis and reporting in general.
6. Ensure that there are adequate programs to monitor, evaluate and promote the quality and effectiveness of the outputs of the water accounting section.
7. Represent the Bureau at inter-departmental, national, international and other conferences and committees concerned with water information standards and water data collection matters and undertake high-level consultation on policy issues with Commonwealth and State Government Departments, Ministerial Council subsidiary committees, major industry groups, the media, etc.
8. Represent Australia as appropriate at World Meteorological Organization meetings on water-related matters.
9. Ensure that policies and practices in relation to all elements of the Bureau's Social Justice Strategy are applied throughout the Section.

Duty representing highest function: 1

Immediate Supervisor: ASSISTANT DIRECTOR (WATER ANALYSIS AND REPORTING)
SENIOR EXECUTIVE BAND 1 (NO. 10484)

Job Profile

The Water Division is a new division of the Bureau of Meteorology established to fulfil the Bureau's new functions in water information under *Water for the Future* and to integrate these with the Bureau's existing hydrological services functions.

The Bureau's roles and responsibilities are provided under the Water Act (2007). The 12-part Water Act includes a Part (7) on water information, setting out a range of new powers for the Director of Meteorology. These include powers with respect to the requesting of water information and the issuing of national standards for water information collection, storage, transmission and accounting. The legislation also sets out some obligations for the Bureau, including the requirements to perform periodic water resource assessment, manage a national water account, and to make water information freely available to the public.

The Bureau's expanded water information role entails the development and maintenance of an integrated, national water information system. This includes information on river flows, groundwater levels, reservoir storage, water quality, water use, water rights and water trades. Such data will need to be acquired from over 200 data custodians, with an on-going update schedule put in place to ensure data currency.

In support of the above initiatives and in consultation with relevant technical experts, the Bureau will develop and publish national water information standards, and mandate their uptake by water data gatherers and custodians.

This position will be responsible for the management of the Water Accounting Section of the Water Analysis and Reporting Branch in the Bureau's Water Division. The appointee will be responsible for leading the group preparing and publishing annual water accounts for the nation, as required under the Water Act (2007).

Selection Criteria

Selection will be made on the basis of assessment against specified selection criteria. It is in the interests of applicants to note the selection criteria and frame their applications accordingly.

To assist you prepare your application, please read the information at [General Information for Applicants](#) and complete the **Bureau of Meteorology Application Cover Form.**

1. Good understanding of the emerging discipline of water accounting and an appreciation of the requirements involved in preparing an annual National Water Account.
2. Demonstrated experience and/or demonstrated professional competence in the preparation, review and publishing of reports and technical publications on hydrology and water resources, particularly in a web-based environment.
3. Communication skills, both verbal and written, of a high order. Ability to liaise effectively on scientific matters in a multi-disciplinary environment. Ability to write and report clearly and succinctly on both operational and scientific matters.
4. Leadership qualities of a high order, including inspirational, strategic thinking, judgement, organisational capabilities, and action orientation.
5. Good interpersonal skills; in particular those personal qualities required for working in a team environment and managing people from a variety of disciplines.
6. Knowledge and understanding of the principles of the Bureau's Social Justice Policies, and a commitment to apply them in practice.

Eligibility Requirements:

Mandatory Qualifications - A degree or diploma of an Australian educational institution, or a comparable overseas qualification, which is appropriate to the duties; OR, other comparable qualifications, which are appropriate to the duties.

Contact

If you would like to know more about the Bureau of Meteorology visit <http://www.bom.gov.au/>

Please read the selection documentation and if you have any queries specific to this position please contact Dr Louise Minty on (03) 9669 4542

Applications

Applications can be lodged personally at: The Recruitment Unit, 7th Floor,
700 Collins Street, Docklands

By mail to: Senior Recruitment Manager – Water Division, Bureau of Meteorology, GPO Box 1289,
Melbourne VIC 3001

By email to: waterjobs@bom.gov.au

All applicants should include a completed Bureau of Meteorology Application Cover Form, Résumé or CV and a Statement addressing the Selection Criteria.

All applicants are advised to read [General Information for Applicants](#) available on this web site before submitting their application.

Should you experience any difficulties with accessing the position information or have any questions relating to the application process, please contact the Recruitment Unit, by emailing waterjobs@bom.gov.au or Telephone (03) 9669 4583 or (03) 9669 4333.